

You can insert GoodSign fields into an existing PDF document by using [square brackets] and the following codes within the brackets.

*tag\_type* – type of fields eg sign  
*signer\_key* – which signer when there is more than one signer  
*default value* – used for inputs  
*options* – key:value option list separated by commas.

[tag\_type(?)|signer\_key|default value|options]

## SIGNATURES

Request a signature from the customer.

[sign|signer1]

To adjust the signature size add xs, sm, md, lg, xl to adjust size if required.

[signxs|signer1]

[signsm|signer1]

[signlg|signer1]

[signmd|signer1]

[signxl|signer1]

## INITIALS

Request a signers initial's on the documents. This is the same as signing, except the signer will be prompted for their initials.

[in|signer1]

## NAME

*name* is auto-populated. add extra white space to make field wider.

[name|signer1 ]

## EMAIL

*email* is auto-populated.

[email|signer1 ]

## DATE

*date* is auto-populated at time of signing.

[date|signer1]

## GoodSign tags – quick start

contd. practical usage

INPUT – required  
add an input with default text.  
signer **must** enter some text

[input|signer1|your default text]

INPUT – optional, add a ? mark  
signer is not required to add any  
content

[input?|signer1| can have text or be left blank]

CHECKBOX – optional, can set  
state as empty or checked.  
Use ✓ or "x" to set it checked

[c|signer1|✓] [c|signer1 ]

[c|signer1|x]

[c\*|signer1 ]

Signer must check box

CHECKBOX – Grouping  
Create a group of checkboxes where  
only 1 checkbox can be active.

Format is:

[c(group id number)|signer|checked]

For each group, you must use a  
different group id. Group ID's must  
be a number. eg c1, c2, c3 ... c99

**Pick One Option Below**

Option A – [c1|signer1|x]

Option B – [c1|signer1]

Option C – [c1|signer1]

**Pick Another Option Below**

Option A – [c2|signer1|x]

Option B – [c2|signer1]

second group has id "2"

**READ – Adding a link for reading**

If you require a signer to read a page on the internet, eg a  
health and safety policy. Use a "read" tag which contains the  
link to the document you want read.

The document cannot be completed until the signer has clicked  
all the read links.

The link is converted into a button – if you want to change the  
default button text for each link, use the last argument (4) to  
set the default button text

Please Read Google

[read|signer1|https://www.google.com/]

[read|signer1|https://www.google.com/| Read Google ]

contd. practical usage

### OPTIONS – 4th argument

w = width, default textfield width

l = delta left offset, default 0

t = delta top offset, default 0

s = scale, default 1

c = character width default 1. 2=2x width

font = default 'Helvetica' options are:

'Times', 'monospace', 'courier'

color = hex #ff0000 or any of the 16

white, silver, gray, black, red, maroon,

yellow, olive, lime, green, aqua, teal,

blue, navy, fuchsia, purple

[input?|signer1|red and wide|w:200;color:red;]

[input?|signer1|wide spacing|c:2]

*dimensions are in points, this document is 595.3pt wide, 851.9pt high (A4)*

### TAG FIELD = FONT SIZE

The default field sizing is based on the size of the font.

[input|signer1     ]

[input|signer1|larger field     ]

### Advanced

For `sign` type fields can use the suffix xs,sm,md,lr,xl to adjust the signature size relative to the font size.

### XREF fields

if you only have a small space for a field and long tag would make a mess. use a 'xref' field. Any field that begins with 'x' will need the full description set in the root of your payload json eg.

```
"xrefs":{
  "xsigner": "[sign|signer1]",
  "xread": "[read|signer1|https://www.google.com]"
}
```

[xa]

[xb]



these are images - so they won't be replaced if you use this document

\* these fields are actually images, so they won't be processed if you use this document for testing.v

NOTES – To prevent failures in processing the tags follow our guidelines below.

1. Make sure the tags do not overlap any other text.

2. *Narrow letter* spacing where individual letters overlap will fail

3. If you're having issues, changing the font could help, try a monospaced font. Courier might work better